

Minutes of the Annual General Meeting of Compton Bassett Parish Council
Held on Tuesday 24th May 2011 at 7.30pm
Compton Bassett Village Hall Meeting Room

Those Present: Cllr Szczesiak (Chair), Cllr Barnett, Cllr Jackson, Cllr Ransom, Cllr Coward, County Cllr Christine Crisp, E Arthurs (Clerk), Abigail Maddox (New Clerk)

1. **Apologies for Absence:** Cllr Mrs Henly, Cllr Reis
2. **New Clerk:** Abigail Maddox was welcomed as the new Clerk
3. **Election of Chair:** It was proposed and seconded that Cllr Szczesiak would remain as Chairman for the next year. A Declaration of Office for Chair was completed and signed in the presence of the Clerk.
4. **Election of Vice-Chair:** It was proposed and seconded that Cllr Barnett would remain as Vice-Chairman for the next year. A Declaration of Office for Vice-Chair was completed and signed in the presence of the Clerk.
5. **Minutes** of the meeting held on 23rd March 2011 having been read were approved and signed.
6. **Register of Interests** under the Parish Councils (Model Code of Conduct) Order 2007: Cllr Coward registered an interest in item 8d (post box) due to his employment with Royal Mail.
7. **Receipt of Public Questions:** None
8. **Matters Arising**

- a. **Hills / Landfill Liaison Meeting** – Cllr Ransom gave an update from the last Hills meeting. He informed the Council of the new extension at the MRF building and showed plans of the extensive site. He confirmed that this would increase vehicle activity by 30%. Better plans were requested from Hills to show access routes.

The Clerk confirmed the meeting on 16th June with Hills. It was agreed that members of the public would be invited.

A revised planning application (N/10/04256/WCM) for fencing around Low Lane was presented. The previous fencing application had been rejected. No objections were made on the new application.

- b. **Village Speed Restrictions / Traffic Restrictions** – The Clerk confirmed that the Community Speedwatch application was still being assessed

Cllr Coward asked County Cllr Crisp how viable it would be to make the road through the Village a No Through Road. Cllr Crisp confirmed it could be an expensive procedure, but would find out some more information.

- c. **War Memorial** – Cllr Coward gave an update on the designs for the handrails on the War Memorial. He confirmed that the colour needed to be visually distinctive. Black and yellow were colours that could be used and it was agreed that black would be the most in-keeping for the site.

The grant application process was ongoing and Cllr Coward would begin the planning application process in readiness for any future work.

- d. **Telephone Box** – No further progress has been made on the Telephone Box. It was agreed that the box should be brought up to standard and the Clerk would forward to Cllr Ransom a document from BT outlining paint standards.
- e. **Village Broadband** – No further progress had been made. Cllr Ransom had taken part in the Wiltshire Digital Survey with the hope more rural areas will get a better broadband coverage.
- f. **Other Highway Matters** – Cllr Szczesiak noted two potholes. One at Goodenough Corner, the other at the Bushton Turning. The Clerk would report to CLARENCE.

Cllr Barnett noted that there was no edge to the road outside the development at Whites Farm. It was agreed to assess the situation to see if it rectified.

9. Planning Matters

Planning Applications Received – See 8a

10. Correspondence Received – up to 24th May 2011

2 nd April – WALC	Membership Invoice	Cheque to be raised
2 nd April – Mazars	Audit	To discuss
5 th April – AON	Insurance	Cheque to raised
8 th April – WALC	Newsletter	To note
23 rd April – WC	Precept cheque	To bank
3 rd May – Clerks Direct	Newsletter	To note
5 th May – Simon Waite	Invoice	Cheque to be raised

11. Finance and Accounts

- a. **2010-2011 Accounts:** The accounts have now been internally audited. The accounts were presented and each question was answered in the audit procedure. After being signed by Cllr Szczesiak and the Clerk, the annual return will be submitted to Mazars
- b. **Payment of Invoices** – The following invoices were approved for payment – Clerk £266.32, IAC £60, Simon Waite £42.50, WALC £73.78, AON £381.86

- 12. **Councillors Observations and items for the next meeting** – Cllr Szczesiak brought attention to a new Village website. The website would allow the Council to display the agendas and minutes of the meetings, as well as Councillor names. The Clerk would contact the website administrator to arrange this.

Cllr Szczesiak also confirmed that he had spoken to the Village Hall Committee over the Diamond Jubilee celebrations in 2012. The Village Hall Committee was keen to work with the Parish Council, and perhaps form a sub-committee to organise an event.

13. **Date of Next Meeting** – 21st July 2011

14. **Meeting closed** at 8.45pm